



NATIONAL INSTITUTE OF TECHNOLOGY RAIPUR
(An Institute of National Importance)

G.E. Road, Raipur, Chhattisgarh- 492010

NITRR/R-1/2023/ 812

Date: 31.10.2023

61st Meeting of Board of Governors
Minutes

The 61th meeting of the Board of Governors of NIT Raipur was held on 31.10.2023 from 11:00 A.M. onwards in the Mini Conference Hall of the Institute.

Following Officials were present in the meeting:

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| 1 | Dr Suresh Haware | Chairman, BoG |
| 2. | Prof. N.V. Ramana Rao | Director, NIT Raipur |
| 3. | Smt. Saumya Gupta | Joint Secretary, (NITs), Ministry of Education, attended through online mode. |
| 4 | Shri. Anil Kumar | Director (Finance), Ministry of Education (Representative of Joint Secretary and Financial advisor, Ministry of Education) attended through online mode. |
| 5. | Dr. Rajiv Prakash | Member & Director, IIT Bhilai, attended through online mode. |
| 6 | Dr. Sanjay Kumar Singhai | Member |
| 7 | Smt Anita Verma | Member |
| 8 | Dr. Shrish Verma | Member |
| 9 | Dr (Mrs) Ebha Koley | Member |
| 10 | Dr. P.Y. Dhekne | Registrar (I/C), NIT Raipur |

The Chairman welcomed all the members present in the meeting. After ascertaining the quorum, the Chairman permitted the Secretary, Board of Governors to present the agenda items. The agenda-wise resolutions of the meeting are as under:

| Item No. | Particulars |
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| 61.1 | To confirm the Minutes of 60 th Board of Governors meeting held on 03.10.2023 |
| Resolution | The Board confirmed the Minutes of 60 th Board of Governors meeting held on 03.10.2023 |

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| 61.2 | To report the Action taken on the Minutes of 60th Board of Governors of NIT Raipur held on 03.10.2023. |
| Resolution | The Board has noted the Action Taken Report on the minutes of 60 th meeting of NIT held on 03.10.2023. It was also informed to the BoG that the information on the new recruitment on the post of Medical Officer and SAS officer in the Institute has been updated in the Mission Recruitment Portal. |
| 61.3 | Presentation of Director's Report. |
| Resolution | The BoG noted the Director's report. It was further resolved to acknowledge the faculty members of the Institute who were listed in the Top-2 % Scientists by the Stanford University for the year 2023. |
| 61.4 | To approve the Selection Committee recommendations for the posts of Professors and Associate Professor vide Recruitment Notice No./NITRR/S-1/Advt./2023/082 dated 27/07/2023 and Recruitment Notice No./NITRR/P-1/Advt./2023/1229 dated 10/08/2023. |
| | The Dean (Academics)- and member of the Board briefed the timeline of the process of faculty recruitment drive -2023 on the date of advertisement, number of vacancies, reservations etc. Further the Board was apprised that the scrutiny and short-listing of eligible candidates were made as per the extant norms of the Statutes and RR for faculty position. The interview panels were constituted as per the Statute of NITs. The selection committees also included one SC/ST/Minority Nominee. The sealed envelopes were opened before the Board for approval. |
| Resolution | The Board approved the recommendations of the Selection Committee for the faculty recruitment in reference to Recruitment Notice No./NITRR/S-1/Advt./2023/082 dated 27/07/2023 and Recruitment Notice No./NITRR/R-1/Advt./2023/1229 dated 10/08/2023. Further the Board directed to seek clearance from the Chief Electoral Officer of the State Govt. (Chhattisgarh) for issuing the appointment letters. |
| 61.5 | To approve the record retention policy of NIT Raipur |
| | It was apprised by the Secretary-BoG that the proposed Record Retention Policy of the Institute is in-line with the retention norms of DoPT for specified items. Whereas, the items which are not covered under the DoPT norms, the Institute has incorporated its own recommendation for record retention. The records which are of permanent nature are to be digitised by the Institute. It was instructed to incorporate the policy for digitization. Further it was directed by the Board to establish Modern Record Room and directed to carry out the record retention/digitization by outsourcing the work. |
| Resolution | The Board directed to adopt the record retention policy as per relevant DoPT OM for those records which are listed therein and for other unmentioned records, the retention policy was approved. It was also resolved to maintain the records which are required for the ongoing court cases and clearing the audit objections, till the cases/objections are settled. |




| 61.6 | To consider and approve the recommendation of the for promotion of Assistant Registrar to the post of Deputy Registrar | | | | | | | | | | | | | | | |
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| ✕ | The Secretary, BoG briefed the cases of promotion of 2 Assistant Registrars to the post of Deputy Registrar. The Board was apprised that the cases of promotion was recommended by the designated committee. A Departmental Committee was constituted to assess the eligibility and submission of its recommendations. The DPC had gone through the APARs of the employee and thoroughly checked the suitability of the candidates as per the norms of the RR for non-teaching posts in NITs and ratified the Vigilance Clearance of the candidates. The recommendations of the DPC were opened before the Board for approval. | | | | | | | | | | | | | | | |
| Resolution | <p>The Board approved the recommendations of the DPC for promotion of the Assistant Registrars (2 candidates) to the post of Deputy Registrar as per following:</p> <table border="1" data-bbox="432 757 1490 1160"> <thead> <tr> <th>Sl. No.</th> <th>Name of the Official</th> <th>Current Post</th> <th>Promotional Post and Pay Level</th> <th>Effective date of promotion</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>Shri Liju Mathew</td> <td>Assistant Registrar (Level-11)</td> <td>Pay Matrix level: 12 Pay 15600-39100, Grade Pay: Rs. 7600/-</td> <td>30.10.23</td> </tr> <tr> <td>02</td> <td>Shri Vijay Singh</td> <td>Assistant Registrar (level-11)</td> <td>Pay Matrix level: 12 Pay 15600-39100, Grade Pay: Rs. 7600/-</td> <td>30.10.23</td> </tr> </tbody> </table> <p>Further the Board directed to seek clearance from the Chief Electoral Officer of the State Govt. (Chhattisgarh) for issuing promotion orders.</p> | Sl. No. | Name of the Official | Current Post | Promotional Post and Pay Level | Effective date of promotion | 01 | Shri Liju Mathew | Assistant Registrar (Level-11) | Pay Matrix level: 12 Pay 15600-39100, Grade Pay: Rs. 7600/- | 30.10.23 | 02 | Shri Vijay Singh | Assistant Registrar (level-11) | Pay Matrix level: 12 Pay 15600-39100, Grade Pay: Rs. 7600/- | 30.10.23 |
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| 02 | Shri Vijay Singh | Assistant Registrar (level-11) | Pay Matrix level: 12 Pay 15600-39100, Grade Pay: Rs. 7600/- | 30.10.23 | | | | | | | | | | | | |
| 61.7 | <p>Any other matter with the permission of the chair</p> <p>To note the resolution passed w.r.t. development of Phase-1 of New Campus of NIT Raipur in the meeting chaired by Ms. Saumya Gupta, Joint Secretary, MoE on 31.10.2023.</p> | | | | | | | | | | | | | | | |
| | <ul style="list-style-type: none"> The presentation of DPR for New campus of NIT Raipur was attended by the Joint Secretary, MoE. Director, NITRR briefed on the lack of infrastructure and expressed concern about shortage of space for labs and classes and acute shortage of accommodation for students which are highly hampering the Institute's ranking in terms of quality students, R&D activities and As per the instruction of JS-MoE, the suitability of land for campus development is to be ascertained by a committee of experts. The Board therefore advised to form a committee of experts from IIT Tirupati, IIT Bhilai, SPA Bhopal Dean (P&D)-NIT Raipur and Faculty from Architecture department of the Institute to carry out the suitability study and submit its report. Further, it was instructed to submit a detailed justification for shifting of campus detailing the utilization of old campus, efficiency of operation, cost study of the project, Availability of Water-Electricity, drainage etc at the new campus site along with financials of the project i.e. fund generation, feasibility study of increasing the revenue for the enhanced financial implication under Head-31. | | | | | | | | | | | | | | | |

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(Signature)

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| | <ul style="list-style-type: none"> • JS-MoE also advised to put the following parameters/performance of the Institute in every meeting of the Board: <ol style="list-style-type: none"> 1. Citations of faculty, faculty-wise and department wise both. 2. Patents 3. Institute wise ERP system 4. Centre of excellence 5. Placement 6. Consultancy projects and funding 7. Incubation and startup 8. Alumni funding 9. CSR funding 10. IRG Status 11. Ongoing infrastructure projects |
| Resolution | <p>After considering above, the Board resolved to initiate the process of planning and designing of architectural proposal and model under EPC-3 mode for which an estimated cost of Rs. 10.00 Crore is approved to be utilized from the Corpus fund of the Institute.</p> <p>It was also resolved to incorporate the additional information as suggested by JS (MoE) in the agenda of BoG meetings, henceforth.</p> |

As there was no other item for discussion, the meeting ended with a vote of thanks to the Chair.

Dr. P.Y. Dhekne
Registrar (I/C) & Secretary

Dr. Suresh Haware
Chairman, BoG